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# Board Meeting Packet

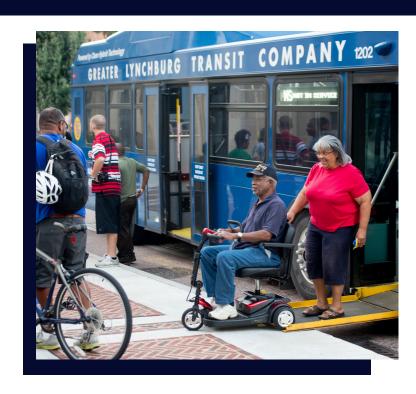
September 3rd, 2025

**Greater Lynchburg Transit Co.** 

8:30 a.m. - 10:00 a.m.

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**Board Roster** 



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# Agenda

Call to Order and Roll Call  The meeting will be called to order by the Chair of the Board.  Roll call will be taken to confirm the presence of a quorum & remote voting	3 min
Approval of Minutes  • Approval of minutes from the previous board meeting. <u>August, 2025 Minutes</u> • Any corrections or changes to the minutes will be discussed.	2 min
<ul> <li>Committee &amp; Partner Reports</li> <li>Committee Chairs will present updates on their committees' activities.</li> <li>Any issues or challenges will be discussed, and recommendations will be made to the Board</li> </ul>	20 min
<ul> <li>General Manager's Report</li> <li>The General Manager will present a report on the organization's recent activities.</li> <li>Any remaining reports, ridership, maintenance, etc.</li> </ul>	20 min
Public Comment- a) Speakers should state their name for the official record b) Speakers will be allotted a maximum of 3 minutes Speakers representing a group will be allotted a maximum of 5 minutes should state the name of the group they are representing for the official record	
Unfinished/Old Business  Any unfinished business from previous meetings will be addressed.	10 min
New Business  New business items will be discussed and any necessary actions will be taken.	15 min
President's Report  The Board will discuss any necessary development or education topics. Board member comments.	10 min
Adjournment-  • The Chair will ask for a motion to adjourn the meeting.	10 min
Next Meeting Dates- •	5 min

## **Minutes of the Previous Meeting**

Date: August 6th, 2025 and August 21st, 2025 Work Session

Location: 800 Kemper Street, Lynchburg, VA

Attendees: Cameron Howe, Tab Sprouse, Benjamin Blanks

Andre Miller, Christopher Hackman, Valerie Holmes, Mercedes Braun,

Gary Dupriest, Brian Landergan

Absent: Greg Patrick, Tab Sprouse

Staff: Josh Moore, Natalie Wilkins, Scott Poindexter, Donna Klein, Chris

Poindexter, John Yauger

Guests: Kelly Hitchcock of the Central Virginia Planning District

Commission (CVPDC)

Click link for

**AUGUST 2025 Minutes** 

**AUGUST 2025 WORKSESSION Minutes** 





## Committee & Partner Reports

Central Virginia Commuter Services

Ada Hunsberger

CVPDC Transportation Planner Kelly Hitchcock





#### **General Manager's Report**

#### Dear Distinguished Board Members,

I am pleased to report on the recent activities of GLTC since our last board meeting. Our team has been hard at work to advance our mission and serve our community. The General Manager's report for the previous month below:

We had a busy month in August with staff attending the CTAV Conference in Roanoke, working to get employee insurance switched over, preparing for the rollout of our smartcards, and beginning work on several of our capital projects for this year.

I'd like to congratulate our maintenance team for their work on our fall cleaning for the Transit Station and call out Troy Revely especially for his work on cleaning buses while we have several other team members out.

We have a busy September and October planned as well with multiple staff attending training sessions and conferences focused on our technologies and process improvements.

Sincerely, Josh Moore

#### Statement of Financials

Click link below for

**▶** Financials

Click link below for

JULY 2025 Ridership

Click link below for

FY25 Ridership

#### **Public Comment**

- a) Speakers should state their name for the official record
- b) Speakers will be allotted a maximum of 3 minutes

SPEAKERS REPRESENTING
A GROUP WILL BE
ALLOTTED A MAXIMUM OF
5 MINUTES AND SHOULD
STATE THE NAME OF THE
GROUP THEY ARE
REPRESENTING FOR THE
OFFICIAL RECORD



#### **CONSENT AGENDA**

(A) Vote to Cancel September 18th, 2025, Work Session Meeting

#### **AGENDA ITEMS**

**Click Links Below** 

- (A) <u>Special Services Policy</u>
- (B) <u>Donation / Sponsorship Policy</u>
- (C) <u>CVCC PASS Usage</u>

### **President's Report**

No report

# **Adjournment**

Next Board Meeting, October 1st, 2025 800 Kemper Street GLTC Board Room @ 8:30 a.m.

Next Work Session: October 22nd, 2025; GLTC O&M Facility Conference Room @ 6:00 p.m.



#### **GLTC Board of Directors**



Cameron Howe- President chowe@gltconline.com

Tab Sprouse- Vice President tsprouse@gltconline.com

Ben Blanks- Secretary/Treasurer bblanks@gltconline.com



Brian Landergan blandergan@gltconline.com



Andre Miller amiller@gltconline.com

Gary DuPriest gdupriest@gltconline.com

Greg Patrick
gpatrick@gltconline.com

Christopher Hackman chackman@gltconline.com

Valerie Holmes vholmes@gltconline.com



Mercedes Braun
Ex-Officio/Non-Voting Member
mbraun@gltconline.com

Members may be reached by mail by addressing items to

[Board Member]

GLTC Board of Directors

P O Box 11286

Lynchburg, VA 24506